

DEVON CRICKET LEAGUE ADMINISTRATION

1. OBLIGATIONS TO DCL AND DCB LTD

i) All member clubs will be subject to the regulations of the Constitution and by joining the DCL will be deemed to have accepted these together with the PRR. Clubs will also have agreed to affiliate to the DCB and the Devon Association of Cricket Officials (DACO). **Furthermore, Clubs will support and uphold the ECB Code of Conduct, the Spirit of Cricket – as laid down in the laws of cricket and follow ECB Directives and Guidelines including the Safe Hands Policy. Also, all clubs agree to abide by the DCL Disciplinary Regulations and Procedures.**

ii) All member clubs must appoint a representative with an active email address to receive and communicate with the DCL.

iii) All clubs must complete an annual 'affirmation' of details to be held in the Club Directory of the DCB website. The DCL representative will receive an email in December or January from the DCB Administrator containing a unique PIN number. This will allow the club access to the website where they may either amend the details that are held or confirm that the existing details remain correct.

iv) The deadline for completion of the annual affirmation process is 28th February.

v) When a member club makes any subsequent change affecting its officials, captains or other data relevant to the smooth running of the **DCL**, it must notify the Secretary within 14 days from the date of such a change.

vi) All Premier clubs are required to complete the annual ECB compliance document and return this to the DCL Secretary no later than 23rd April.

vii) It is obligatory for each member club to have a voting representative at any General Meeting and at Divisional Sub Committee Meetings. Clubs not attending shall be fined.

viii) Member clubs have 21 days from the date of notification to **respond** to all DCL correspondence unless otherwise indicated. Failure to do so within the time frame will incur a £30 fine unless there are mitigating circumstances acceptable to the OMC.

ix) Failure to comply with DCL directives, deadlines or to attend meetings will incur a fine to be determined by the OMC. The level of fines will be reviewed annually and published in the Handbook.

2. DCL SECRETARY

The DCL will employ, on a PAYE basis, the executive services of a Secretary.

The OMC is authorized to increase the salary for such services in line with the increase in the Retail Prices Index in the previous financial year of the DCL (end of September) or any higher amount that might be appropriate effective from 1st February each year.

3. THE MERGER OR SEPARATION OF MEMBER CLUBS

Where two member clubs with 1st X1s in different divisions merge the reformed club's 1st X1 will be placed in the division of the highest placed former 1st X1 for the coming season unless requested otherwise.

Any 2nd X1 or lower (subsequent) X1s will be placed in the most appropriate division by the PRRMC so as to ensure that only one side plays in a division.

Should a club with 3 or more teams in the DCL wish to split into two separate entities the OMC will convene to discuss where the demerged team(s) will play.

4. DIVISIONAL AND REGIONAL MEETINGS

i) 1st XI County-wide Divisions and East/West Regional Divisions Sub-Committee Meetings will consist of one representative from each Club that will be playing in the division or region during the following season.

ii) These meetings will be held by the 7th October on dates and at times and venues to be arranged by the Secretary. He/she will be responsible for notifying Clubs at least 14 days before the meeting is to take place. The proposed Agenda will be sent with such notification.

iii) The relevant Divisional/Regional Representatives will Chair the meeting and appoint one person to take the minutes.

iv) The minutes of each meeting will be published to the relevant Clubs for their approval within 14 days of the meeting.

v) The Secretary must receive the final version of the minutes by 30th October.

5. SUBSCRIPTIONS FOR THE 2017 SEASON

i) Each member Club shall pay an annual subscription on or before 1st May or 15th May for clubs that pay by instalments, according to the following scale:

Premier Division First XI	£160
Divisions 'A', 'B' & 'C' First XI	£110
Division 'D' First X1 (and any other subsequent divisions)	£ 85

Where a Club runs any additional team(s) in the DCL, an additional subscription of £60 shall be payable for each such team.

ii) **The annual subscription payable will change in line with the rate of inflation as measured by the Retail Price Index** (or any such index that replaces it) as at 30 September of the previous year. Any such increase will be rounded to the nearest £1.00. However the OMC may propose any alteration that it considers to be in the best interest of its members.

iii) Non-payment of a subscription by 15th May shall incur a fine of £10 per month or part thereof until such time as the subscription is fully paid.

6. TEA FEES

The rate charged for teas to away teams at all matches. For the current season the rate shall be £33.00 per team (In this context a “team” means 11 players, a scorer and an umpire).

7. RIGHTS OF APPEAL OTHER THAN DISCIPLINE

The OMC and PRRMC are elected at the AGM and thereby empowered to apply the rules and regulations of the DCL fairly and to impose penalties, where considered appropriate.

In the event of a member club, or one of its members disagreeing with a decision reached against it there is a **‘Right of Appeal’**

The appeal procedure can either be:

i) Made in writing to the DCL Secretary within 7 days of receiving the original decision notification. The appeal request must be accompanied by a deposit cheque for £25, payable to the ‘Devon Cricket League’.

ii) The ‘Arbitration Panel’ will be made up of 3 persons comprising two PRRMC members (to include any co-opted member) and one OO, none of which were involved in the original decision. The DCL Secretary will also attend to take the Minutes.

iii) The purpose of the Arbitration Panel is to review the previously supplied evidence that resulted in the decision reached and any new evidence submitted. The panel will either endorse the original decision or revoke it.

Alternatively:

i) A club can request an “Appeal Hearing” within the same time frame as outlined above. This request must be delivered to the DCL Secretary in writing and accompanied by a deposit cheque for £100, payable to ‘Devon Cricket League’. The Hearing will be arranged at a venue and on a date to be agreed between the parties concerned but usually within 4 weeks from the date of the ‘Appeal’ letter.

ii) If no date can be agreed then the DCL will set the date.

iii) The ‘Appeal Panel’ will be made up of 3 persons comprising 2 PRRMC members (to include any co-opted member) and one OO none of which were involved in the original decision. The DCL Secretary will also attend to take the Minutes.

iv) The appellant has the right to be represented.

v) The ‘Appeal Panel’ may confirm, vary or reverse the previous OMC decision. It will have the power to order the deposit, or part thereof, forfeit if the appeal is lost. When the Appeal is upheld in full or in part the original deposit will be refunded, in whole or in part, dependent upon the decision reached.

vi) The ‘Appeal Panel’ will provide a written explanation of their decision and this will be final and binding on both parties.

vii) In exceptional circumstances, e.g. legal interpretation of DCL Rules and Regulations, a club can subsequently appeal to the Devon Cricket Board Ltd in accord with their Constitution and upon payment of their costs. The decision of any such arbitration service will be binding on both parties. Any deposit previously paid to the DCL will be refunded if this appeal is successful.

8. DEVON COUNTY CRICKET CLUB

Member Clubs shall not refuse permission to any of their players to assist the Devon County Cricket Club when required. The DCL shall assist as far as possible by arranging competition fixtures to accommodate Devon County Cricket Club fixtures.