

With the league changing to an all through league from the 2018 season and the subsequent agreement that all players must be registered, the Devon Cricket League is looking to transfer the now outdated registration system to the devoncl.play-cricket.com portal. Although this will initially create an extra administrative burden for all clubs and myself, it will hopefully simplify the whole system for generations to come and takes away the form filling for registering and transferring players.

The club administrator will need to follow the process by clicking the icons (bullet pointed below) for each individual they want registered with the DCL, including those that have previously been registered under the old system.

Step one

Member Database

- Login to clubs play-cricket site
- Site administration
- Site management
- Members
- Member database

Step two

Registration Process

- Select player to register
- Edit roles
- League registered player
- Ensure date of birth, address, postcode and country of birth are completed. The final box asks for the date the player entered the country – in this case it is only required for players born outside of the UK in which case, for cat 1 and 2 players, it is acceptable to enter the date they were first registered with the DCL(which will be on your latest registration list). For the address, you may wish to use c/o my club CC.
- Save
- Apply
- Enter player category (same as what already applies)
- Standard nomination (tick boxes)
- Save

The procedure will give clubs the opportunity to review their list of registered players and edit it to reflect those players that are current to the club. It will also match player's records to previous clubs where scorecards have been entered. Club administrators can leave these "matches" to the Registration Officer unless they are fully aware of the implications involved. Administrators should **NOT** delete a player's record; the advised procedure is to remove all website roles.

Should anyone have any queries, please do not hesitate to contact Paul Mitchell (Registration Officer) on 07778 017326, or Dennis White on 07735 071835; otherwise, you will find the play-cricket helpdesk very useful and indeed helpful.

Once step two has been completed the status will show as 'pending'. From within the devoncl.play-cricket.com site the registration Officer will have a list of each individual nomination from which they work through and approve.

It is hoped that Club Administrators will complete the bulk of their clubs retrospective registrations by 28 February 2018 as this then allows the registration officer at club, and league, plenty of time to process and approve the registration of new player members well before the registration deadline in April.